



Mesas to Monuments

Quilt Show 2021

Grand Junction Convention Center
Brought to you by Sunset Slope Quilters
www.sunsetslopequilters.com

Vendor Terms and Conditions

Show times: April 23, 2021 10:00 a.m. to 7:00 p.m.
April 24, 2021 10:00 a.m. to 4:00 p.m.

Setup date: April 22, 2021 (2 p.m. to 7 p.m. with assigned times for loading dock)

Vendor application deadline: January 31, 2021

Description of booth:

- Each 10 x 10 space includes one dressed 8-ft table and two chairs (extra chairs on request at no additional charge, tables \$10.00 each).
- Pipe and drape setup will be handled by convention center staff and is included in booth fees, 3 sides, 10 feet wide x 8 feet high per panel.
- Electrical is extra at \$25.00 per day, or \$50.00 for both quilt show days.
- Two food vouchers are included in each 10 x 10 booth rental, one per day NTE \$15.00 each (\$30 value). Double = 4 vouchers (\$60 value), triple = 6 vouchers (\$90 value).
- All booths will be arranged within the convention center ballroom.
- Free WiFi is available at the convention center and should suffice for running credit cards.
- If you require a hardware/high-speed access (i.e., for a video stream), your fee is \$100 per day.

Load-in and Setup, Takedown and Load-out. Load-in and setup will take place Thursday afternoon, April 22, 2021, from 2:00 to 7:00. Each vendor will be assigned a window of time on the loading dock to unload items to a staging area. You will be notified of your allotted time before the event. A service elevator is also available on a first come, first served basis. Vendors are responsible for complete load-in, setup, takedown and load-out of booths, including providing their own dolly/hand truck.

No booth dismantling will be allowed until 4 p.m. Saturday, April 24, 2021. Booth must be vacated no later than 6:00 p.m. on April 24.

Parking: Please leave close parking spaces available for show attendees on Friday and Saturday.

Badges: When you are notified of your time slot for unloading/loading on the dock, please also have names of staff manning your booth so that appropriate nametags may be made. For a single booth, 2 badges are free (double 4, triple 6). Each additional badge is \$2.00.

Staffing: Booths must be staffed during all show hours. Sunset Slope Quilters volunteers will be available to booth-sit during breaks.

Merchandise: Merchandise must be quilting or crafting related unless prior written consent has been received of the quilt show co-chairs. Multilevel marketing products are not permitted.

All exhibits, displays and merchandise must be contained within your booth space. Slatwalls, display grids, and merchandise stands must be free-standing and cannot be attached to or supported by the pipe

and drape dividers. The convention center has hooks to hang items from pipe & drape, as long as items are not too heavy.

Food and drink: No outside food or drink is allowed. A cafe/concessions area operated by the convention center will be open from 11 a.m. to 2 p.m. each show day with sandwiches, beverages, etc., available for purchase.

Grand Junction's downtown area has many wonderful eateries within walking distance of the convention center, but please remember, outside food is not allowed inside the convention center.

Lodging: The Grand Junction Convention Center is located in downtown Grand Junction on the west end of Main Street. Four hotels are located within 1 block (see separate sheet).

Sales Tax: Vendors are required by law to collect and remit the applicable sales tax for Colorado State, Mesa County, and the City of Grand Junction. Please contact the appropriate taxing authority for forms and instructions.

Payment: Vendors are accepted on a first come/first served basis upon receipt of application, signed vendor terms and conditions, and full payment.

Sublet: Vendors may not sublet their booth spaces without the prior written consent of the quilt show co-chairs.

Cancellation: You will receive a full refund if cancelling prior to December 31, 2020. Cancellations must be in writing and sent to the vendor co-chairs.

Security: Doors to facility and to ballroom will be locked overnight.

Liability: Please review and sign attached Waiver and Release of Liability.

Authorized Signature(s): _____

Printed Name _____ Title _____

Booth/Store Name: _____

Date Signed: _____

Mail Signed Contract, Signed Waiver and Release of Liability with Check payable to Sunset Slope Quilters to:

Mesas to Monuments Vendor Co-Chairs
c/o Sunset Slope Quilters, PO Box 1521, Grand Junction CO 81502

Contacts:

Vendor Co-chairs:

Judy Kiser 970-210-0977

Linda Roach 970-623-4450

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Quilt Show Co-Chairs:

Judy Allerheiligen, 970-201-6212

Janet Wheeler, 970-216-6865

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Facebook: Mesas to Monuments Quilt Show